



**ZIONSVILLE TOWN COUNCIL  
MEETING MEMORANDA  
FOR**

Monday, October 31, 2016 at 7:30 AM  
Zionsville Town Hall – Community Room  
1100 West Oak Street

Date of Preparation: October 31, 2016

Members Present: Susana Suarez, President; Elizabeth Hopper, Vice-President; Bryan Traylor, Tom Schuler, Jeff Papa, Joshua Garrett  
Also Present: Tim Haak, Mayor; Ed Mitro, Deputy Mayor; Adam Steuerwald, Town Attorney; Amy Lacy, Director of Finance & Record and Town Department Staff,

1. OPENING

- A. Call meeting to order
- B. Pledge of Allegiance

2. APPROVAL OF THE MEMORANDA OF OCTOBER 3, 2016 REGULAR MEETING (COPY POSTED).

**COUNCIL ACTION:** Vice President Hopper moved to approve the Memoranda of the October 3, 2016 Town Council Meeting. Councilor Garrett seconded the motion.  
The Memoranda of the October 3, 2016 meeting was approved by a vote of six in favor, zero opposed.

3. REQUEST TO SPEAK

Zionsville resident Matt Jagger spoke regarding a proposed modification to commitments tied to the Boone County Area Plan Commission Ordinance #2008-13. He expressed opposition and concern that the modification may allow for a gas station in the area.

4. OLD BUSINESS

- A. Consideration of the Proposed 2017 Budget for the Town of Zionsville. **(Ordinance #2016-18)**  
President Suarez asked Deputy Mayor Mitro if there was any additional information he would like to provide. Deputy Mayor Mitro stated that there had been no changes to the budget since its first reading.  
**COUNCIL ACTION:** Councilor Traylor moved to adopt Ordinance #2016-18 on final reading. Councilor Papa seconded the motion.  
Ordinance #2016-18 was adopted on final reading by a vote of five in favor, one opposed, with Councilor Schuler opposing.

5. NEW BUSINESS

- A. Consideration of the 2017 Salary Ordinance for the Town of Zionsville. **(Ordinance #2016-19)**  
Deputy Mayor Mitro reviewed the 2017 Salary Ordinance, noting one change in the schedule of holidays for 2017. While there will be no Election Day holidays, two floating holidays have been added to be used at the discretion of the employee with prior approval of the department head.  
**COUNCIL ACTION:** Councilor Garrett moved to adopt Ordinance #2016-19 on first reading.  
Vice President Hopper seconded the motion. The motion passed with a vote of six in favor, zero opposed.

Vice President Hopper moved to suspend the rules. Councilor Garrett seconded the motion.  
The motion passed with a vote of six in favor, zero opposed.

Councilor Garrett moved to adopt Ordinance #2016-16 on final reading. Councilor Papa seconded the motion.

Ordinance #2016-16 was adopted by a vote of five in favor, one opposed, with Councilor Schuler opposing.

Councilor Schuler expressed concern about "fast-tracking" issues by passing ordinances in one meeting.

B. Consideration of a Resolution Regarding Variance Thresholds Applicable to the Town of Zionsville (Materiality Policy).

**(Resolution #2016-24)**

Director of Finance and Records, Amy Lacy briefly reviewed the Resolution, stating that this was the first piece in adopting the Internal Controls mandate from the State of Indiana and the State Board of Accounts, adding that the policy and materiality thresholds were developed with the assistance of Crowe Horwath and by reviewing the Town's budget and comparable municipalities.

**COUNCIL ACTION:** Councilor Traylor moved to approve Resolution #2016-24. Councilor Garrett seconded the motion. Resolution #2016-24 was approved by a vote of six in favor, zero opposed.

C. Consideration of an Additional Appropriation Resolution to provide \$20,000.00 from the Food & Beverage Fund to assist the SullivanMunce with a museum exhibition space project. **(PUBLIC HEARING) (Resolution #2016-25)**

Deputy Mayor Mitro stated that the SullivanMunce had not yet submitted official communication or a formal application for this project and recommended the item be continued or tabled.

**COUNCIL ACTION:** Item #5-C, consideration of Resolution #2016-25 was tabled. No further action taken.

D. Consideration of an Additional Appropriation Resolution to provide \$10,000.00 from the Food & Beverage Fund to provide an economic development incentive to Lewellyn Technology for an expansion project. **(PUBLIC HEARING) (Resolution #2016-26)**

Boone County EDC Business Development Manager Ben Worrell introduced and reviewed the scope of the project. Questions and discussion from the Council followed.

With Proof of Publication for a Public Hearing noted, President Suarez opened the Public Hearing for comment. With no public comment, President Suarez closed the Public Hearing and called for a motion.

**COUNCIL ACTION:** Councilor Garrett moved to approve Resolution # 2016-26. Vice President Hopper seconded the motion. Resolution #2016-26 was passed by a vote of six in favor, zero opposed.

E. Consideration of a modification to the Commitments tied to Boone County Area Plan Commission Ordinance #2008-13.

Director of Planning and Economic Development, Wayne Delong reviewed modifications as proposed. Questions and discussion from the Council followed. Councilor Garrett asked if it were possible to continue the item until the November 7, 2016 Town Council meeting to allow time for additional public input and education. President Suarez called for a motion.

**COUNCIL ACTION:** Councilor Traylor moved to continue the Item to the November 7, 2016 Town Council meeting. Councilor Papa seconded the motion. The consideration of Commitments tied to Boone County Area Plan Commission Ordinance #2008-13 was continued to the November 7, 2016 Town Council meeting by a vote of six in favor, zero opposed.

6. OTHER MATTERS

President Suarez introduced the matter of the appointment of Kevin Spees to the Boone County Solid Waste Board and called for a motion.

Vice President Hopper moved to appoint Kevin Spees to the Boone County Solid Waste Board. Councilor Traylor seconded the motion. Councilor Spees was appointed to the Boone County Solid Waste Board by a vote of six in favor, zero opposed.

7. ADJOURN

**COUNCIL ACTION:** Vice President Hopper moved to adjourn the meeting and Councilor Garrett seconded the motion. The motion was approved by a vote of six in favor, zero opposed.

The next regular Town Council meeting is scheduled for Monday November 7, 2016 @ 7:00 PM in the Zionsville Town Hall Beverly Harves Meeting Room.

Respectfully submitted,

Amelia Lacy, Director of Finance and Records  
Town of Zionsville